

**RESOLUTIONS PASSED BY Y.K.COLLEGE IQAC MEETINGS HELD DURING
JULY 2015- DECEMBER 2020**

SITTING NUMBER 1

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 20.07.2015 WITH PRINCIPAL DR. S. BIRAHARI
SINGH IN THE CHAIR AT 12.30 PM**

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. Dr. W. Kumar Singh
2. T. Ojit Singh
3. L. Bondas Singh
4. Dr. H. Nilkant Singh
5. Dr. Md. Abdul Sattar Shah
6. N. Rajiv Singh

Resolution No. 1: Resolved that the concerned authority of the Manipur Government be requested for taking up of necessary steps for filling up the vacant sanction posts of teachers of the college which is about a dozen. The Principal of this college is hereby authorized to initiate all required processes to become this resolution effective as early as possible.

Resolution No. 2: Further resolved that the steps taken up by counterpart committees of the college shall be supported by IQAC and moreover shall keep binding with these committees and ministerial staffs for enhancing development of this college.

Resolution No. 3: Further resolved that for the purpose of power back up during the long power break, steps be taken up by the Principal at the earliest for reaching transmission to the class rooms from Ashok Leyland Diesel Generator.

Resolution No. 4: From the academic year 2015-16 onwards departmental seminar will become an inevitable method of teaching learning. It is unanimously agreed to notify to all concerned teachers to accomplish teaching, unit tests and departmental seminars for a paper within 90 working days. No specific date will be written in the scheduling of lessons of a paper as natural calamity, disaster and general strike disturb the exact scheduling of classes. Thus, the teachers will write as, 1st, 2nd, 3rd, working days. All departments should submit Schedule of lesson to IQAC and college office one week ahead of the commencement of classes. Departmental seminars should be held after accomplishment of teaching of a paper.

Resolution No. 5: Resolved that the class of 1st/ 2nd and 5th/6th Semesters be commenced earlier by a few weeks amidst the continuation of the 3rd/4th Semester examinations to get 90 working days for teaching and learning of a paper. Later commencing of session of 3rd/4th semester shall be with provision of getting 90 working days for the same purpose.

Sd/-
Chairman

*Resolved to be
a three copy
Sd/-
17.05.2021
Principal
YK College, Wangjing
Manipur*

SITTING NUMBER 2

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 23/12/2015 AT 2:00 PM WITH
PRINCIPAL DR. S. BIRAHARI SINGH IN THE CHAIR**

Members present:

1. Dr. Md. Abdul Sattar Shah
2. Dr. W. Kumar Singh
3. T. Ojit Singh
4. W. Jadumani Singh
5. Dr. H. Nilkant Singh
6. P. Brojen Singh
7. N. Rajiv Singh

Resolution No. 1: Consequent upon a series of minute discussions it comes to the conclusion that the last date of admission for the academic year 2015-16 being 01/07/2015, classes be commenced in full swing from 03/07/2015 one day after holding of Students' and Teachers' Get Together and Academic Counseling on 02/07/2015.

Resolution No. 2: It is also unanimously agreed that, as previously done, unit test examinations will be held after complete teaching of every units. Moreover, similar to the resolutions adopted earlier, cumulative results of unit tests of half of the syllabus of a paper will be based for sorting out students into advanced and slow learners, the cut off mark for the former being 60%. Each department should manage extra classes for the slow learners. As the college is facing shortage of teachers, IQAC will manage the enhancing of advanced learners by ICT means. The result of unit tests of the previous semester shall be also tabulated in the like way for analyzing students academic performance.

Resolution No. 3: Resolved that extra-curricular activities of the college be organized with arrangement for participation of a good number of students.

Resolution No 4: Resolved that Director, University & Higher Education, Government of Manipur be requested for enhancing the number of faculty members mainly of Botany, Chemistry, Mathematics, Manipuri, Physics and Zoology departments as per Manipur University ordinance and necessary action be taken up for upgradation of Botany, Chemistry, Mathematics and Physics up to Honours standard after enhancing the number of faculty members.

Resolution no.5. Further resolved that the practices to be adopted for enhancement of both curricular and extracurricular activities onwards the academic session 2015-16 be

- a. Infrastructure updating focused on enhanced students' performance
- b. Mentoring of students.

Sd/-
Chairman

*Permitted to be a true
copy*
Sarban Bishoi Singh
17.05.2021
Principal
YK College, Wangjing
Manipur

SITTING NUMBER 3

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 28/01/2016 WITH PRINCIPAL DR.S.
BIRAHARI SINGH IN THE CHAIR**

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. Dr. W. Kumar Singh
2. Dr. Md. Abdul Sattar Shah
3. L. Bondas Singh
4. Dr. H. Nilkant Singh
5. T. Ojit Singh

Resolution No. 1: Resolved to send a proposal to the Director, University and Higher Education for appointment one Guest Lecturer who fulfilled the latest UGC RR for Mathematics Department of the college.

Resolution No. 2: It is also unanimously resolved that IQAC will take care about ITC equipment installed in the college. IQAC will manage for teaching with PPP and moreover will extend help to teachers who are not much handy in computer operation.

Resolution No 3: Resolved to initiate official process for opening certain top "Add on Courses" at earliest possible date. The college authority should take up necessary action about this.

Resolution No. 4: Resolved that the college authority should instruct to the teachers of this college for staying in the college for at least 5 hours a day.

Resolution No. 5: It is also concluded that department wise Panel Discussion programmes be conducted in scheduled manners in due course of time.

**Sd/-
Chairman**

*Permitted to be
a free copy
Sd/- Birahari Singh
17.05.2021
Principal
YK College, Wangjing
Manipur*

SITTING NUMBER 4

PROCEEDINGS

In the office chamber of the Principal of the college on 24/06/2017 a meeting of IQAC was held with Principal/ Chairman, IQAC Dr. S. Birahari Singh in the chair. Resolutions of the meeting passed by the following members present are as follows.

Members present:

1. Dr. W. Kumar Singh
2. Dr. H. Nilkant Singh
3. Dr. Md. Abdul Sattar Shah
4. L. Bondas Singh
5. W. Jadumani Singh

Resolution No. 1: It is resolved to hold students induction programme along with certain capacity building programmes.

Resolution No. 2: Resolved to empower the heads of departments for postponement of unit test examinations due to causes like natural calamity, disaster and general strike etc. However, it should be rescheduled shortly.

Resolution No. 3: It is agreed for inclusion of extra classes (for slow learners/ any other extra classes) to fulfill 14 and 16 hours teaching period per week for Associate and Assistant Professors respectively, if not already fulfilled.

Resolution No. 4: Further resolved for giving permission by the college authority for organizing more NSS camps than those scheduled in Academic calendar.

Resolution No. 5: A decision has also been taken to intimate to concerned HODs for commencement of practical classes soon after commencement of session for theory classes.

Resolution No. 6: This deliberation also concluded unanimously to pressurize the office of Director, University & Higher Education, Government of Manipur for repairing and renovation of Multipurpose Hall and procuring of at least one Smart Board.

Resolution No.7: Resolved that a scheme entitled as ' Monetary Assistance for Boosting up Curricular and Extra Curricular Activities' be introduced onwards the academic year 2016-17 for giving monetary assistance to poor students, students talented in extracurricular activities, ailed staffs and teachers participated in seminars and conferences from the college fund as a practice of supporting their welfare. The members also agreed to frame the rules and regulations of the scheme very shortly.

Sd/-
Chairman

*Certified to be a true
copy*
Sarban Birhi Singh
17.05.2024

Principal
YK College, Wangjing
Manipur

SITTING NUMBER 5

PROCEEDINGS OF THE MEETING OF IQAC HELD ON 28.08.2017 WITH PRINCIPAL DR.S.BIRAHARI SINGH IN THE CHAIR AT 2.30 PM

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. Dr. W. Kumar Singh
2. T. Ojit Singh
3. L.Bondas Singh
4. Dr. H. Nilkant Singh
5. W. Jadumani Singh

Resolution No. 1: Resolved that the extent of learning that can be instilled to the students from the class teaching be surveyed by the IQAC members by executing queries directly to the students.

Resolution No. 2: If a small number of students of a class cannot follow a lecture or a part of it, IQAC will advise the students for consulting with the concerned teachers. But if the case is for majority of the students, IQAC will request the concerned teacher for conducting extra class for all students of the class.

Resolution No. 3: Resolved to repair power transmission system of the college to facilitate back up supply from generator installed near Administrative Block as well as for availability of regular supply elsewhere in the college.

Resolution No. 4: The deliberation concluded that all members of IQAC will involve in pressurizing the government for filling up of vacant sanctioned posts of teachers with preference to Physics, Mathematics, Chemistry and Manipuri.

Resolution No. 5: This resolution is passed to advise the students by IQAC members for maximum attendance in departmental seminar. There shall be no difference in the mode of conduction of unit tests and departmental seminar among credit and non credit subjects.

Resolution No. 6: This resolution has been passed for effective taking up of steps by the authority for looking after the sports equipments installed in the Indoor Hall and playing of certain indoor games and sports .

**Sd/-
Chairman**

*Certified to be a true
copy*
Sarban Bishoi Singh
17.05.2021

**Principal
YK College, Wangjing
Manipur**

SITTING NUMBER 6

PROCEEDINGS OF THE MEETING OF IQAC HELD ON 23/12/2017 WITH THE PRINCIPAL DR. S. BIRAHARI SINGH IN THE CHAIR AT 2 PM

The following members were present and after minute discussion about the agenda, the following resolutions have been unanimously adopted:

1. Dr. L. Gopen Singh
2. Dr. W. Kumar Singh
3. L. Bondas Singh
4. Dr. H. Nilkant Singh
5. Dr. Md. Abdul Sattar Shah

Resolution No. 1: It is unanimously agreed that it is very untimely to take up immediate steps for NAAC accreditation due to downsized teaching staff as well as non-teaching staffs. A reminder of the application submitted to the government for appropriate enhancement of the strength of teaching and non-teaching staffs will be submitted soon to the concerned authority. However, IQAC appreciated the tireless execution of services by all teaching and non-teaching staffs perfectly in spite of their strength shortage.

Resolution No. 2: IQAC unanimously resolved to appreciate the high pass out percentage of students appeared in semester end examinations. But it was also deliberated for review of teaching and learning methods of the college to enhance quality learning so as to enable inclusion of students of this college in the topper lists of Manipur University.

Resolution No. 3: It is also unanimously agreed to assist the library management by IQAC members as it faces the problem of staff shortage.

Resolution No. 4: Further resolved that Director, University and Higher Education be reminded for appointment of non teaching staffs including Bookman and Counter Attendant of Library against the vacant sanction posts.

Resolution No. 5: It is also resolved to distribute latest version of NAAC Manual for accreditation and some highly graded SSRs of undergraduate institutions (first cycle) to all the members of IQAC to chalk out curricular and extra-curricular activities to be executed in the coming months which are all convergent for remodeling of this institute into competent one.

Sd/-
Chairman

*Requested to be a
free copy
Sribery Bihari Singh*

Principal
YK College, Wangjing
Manipur

SITTING NUMBER 7

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 15/06/2018 AT 2 PM WITH PRINCIPAL
DR.SOIBAM GIRI SINGH IN THE CHAIR**

The following members were present and after a minute discussion the following resolutions have been unanimously passed:

1. Dr. L.Gopen Singh
2. Dr.E. Maniton Singh
3. Dr. Md.Abdul Sattar Shah
4. Dr. W.Kumar Singh
5. M. Suranjoy Singh
6. H. Debala Devi
7. N.Andropov Singh

Resolution No. 1: Resolved to constitute Remedial Coaching Committee to facilitate learning to slow learners. If desired, advanced learners can also join the coaching.

Resolution No. 2: It is also unanimously concluded for the constitution of several other committees for administrative convenience of college office.

Resolution No. 3: Having been discussed minutely, the resolution passed is to pursue to the Government about the installation of at least one Smart Board.

Resolution No. 4: About enhancing IT skill of the students the resolution passed is to open a certificate course to be entitled as "Short Term Course on Computer Operation" possibly from the academic year 2018-19. Such course will be managed by relevant committee. The trainers will be deserved staffs of the college while the signatory of the certificate will be the Principal of the college.

Resolution No. 5: To make the college competent IQAC members will guide the students for using library facilities of Manipur University, Central Library (Manipur Government) and college library etc. as source of extra learning.

Resolution No.6: It is also unanimously agreed to introduce tentatively a practice known as 'Formation of Functionary Units for Assisting Administration' to assist institutional administration as there is acute shortage of non teaching staffs in relation with adoption of resolution no. 2.

**Sd/-
Chairman**

Perfected to be a true copy
Soibam Giri Singh
17.05.2021
Principal
YK College, Wangjing
Manipur

SITTING NUMBER 8

**PROCEEDINGS OF THE IQAC MEETING HELD ON 04/01/2019 WITH PRINCIPAL DR.SOIBAM GIRI
SINGH IN THE CHAIR AT 2 PM**

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. P. Brojen Singh
2. Dr. E.Maniton Singh
3. Dr. Sushma,Ph
4. N. Andropov Singh
5. T. Ajit Singh
6. H. Debala Devi
7. Dr. L. Gopen Singh
8. M. Suranjoy Singh

Resolution No. 1: A decision taken at the outset of the deliberation is that IQAC members will trace directly about the students progression of classroom learning more intensively than did earlier.

Resolution No. 2: IQAC members will elaborate assisting the teachers in using ICT tools in teaching. But the cell will give emphasis to the harder parts of the syllabus which are difficult to understand by the students.

Resolution No. 3: Resolved that feedback of the college from students, parents and stakeholders be taken shortly by IQAC. For each different category of feedback respondent questionnaire will be first set by the coordinator and then all committee members will improve it if required. All committee members will be involved in analyzing the feedback.

Resolution No.4: Moreover, the deliberation passed this resolution for introduction of practices such as and (i) Cloud based Electronic Admission, Examination and Certificate Record Management System for update of infrastructures according to desire of students, stakeholders as well as with modern ICT softwares.

Resolution No. 5: Another resolution passed is about organization of NAAC awareness programme in the college with present/ ex- coordinators of other institutions at the earliest.

Resolution No. 6: Resolved to assist the Principal in executing official procedures for opening Botany, Chemistry, Mathematics, and Physics Honours.

**Sd/-
Chairman**

*Perfected to be a true copy
Soibam Giri Singh*

17.05.2021

**Principal
YK College, Wangjing
Manipur**

SITTING NUMBER 9

**PROCEEDINGS OF THE IQAC MEETING HELD ON 07/05/2019 AT 2 PM WITH PRINCIPAL DR.S.GIRI
SINGH IN THE CHAIR**

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. N. Indusekhar Singh
2. Dr. Sushma Phurailatpam
3. Dr. W. Kumar Singh
4. N. Binoy Singh
5. Toperjeet Singh Seram
6. Dr. L. Gopen Singh
7. Dr. Md. Abdul Sattar Shah
8. Dr. H. Debala Devi
9. Th. Ritendra Singh

Resolution No. 1: Resolved to look after all practices so far taken up for the enhancement of curricular and extracurricular activities by IQAC. Moreover, based on the information collected by IQAC best practices will be chosen.

Resolution No. 2: A decision to work cooperatively with the Principal's office has also been taken for speedy development of college in all considerable areas to enable accomplishment of accreditation process of the college within 2019-20 academic session.

Resolution No. 3: It is unanimously agreed to maintain intact all ICT tools of the college by managing timely maintenance of equipment installed. IQAC members will spare time for the maintenance of these equipments until the appointment of a relevant non teaching staff by the Government.

Resolution No. 4: Resolved to open an add on certificate course ' Short Term Course on Computer Operation' from the academic session 2019-20. The intake capacity of the course will be 10 with course duration of 50 Hours. The class will be done without affecting normal classes with the use of computers available in Central Computer Laboratory. Such course will be taught by S. Jinash Singh, Computer Operator of the College and N. Jayenta Meitei, Assistant Professor, Geography Department.

Resolution No. 5: It is also unanimously resolved to remind to all conveners, Coordinators and Nodal Officers of committees about their rights of proposing agenda for calling meeting at right time.

Sd/-
Chairman

Perfected to be a true copy
Sarban Chali Singh
17.05.2021
Principal
YK College, Wangling
Maripur

SITTING NUMBER 10

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 13/01/2020 WITH PRINCIPAL DR. S.GIRI SINGH
IN THE CHAIR AT 2 PM**

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. Th.Ritendra Singh
2. P. Somarendra Singh
3. Dr. H. Debala Devi
4. N. Binooy Singh
5. Dr. Md. Abdul Sattar Shah
6. T. Ojit Singh
7. N. Jayenta Meitei
8. Dr.L. Gopen Singh
9. N. Andropov Singh
10. N. Indusekhar Singh

Resolution No. 1: In the meeting it is unanimously decided to take up steps for the connection of the college with Leased Line by self-funding. The equipment will be installed in the Central Computer Laboratory. Previously the internet facility of the leased line will be provided to IQAC, Library and College office.

Resolution No. 2: This was also unanimously passed to install solar panels over the roof of Central Computer Laboratory by self-funding too. It will charge the back-up online batteries installed in Central Computer Laboratory.

Sd/-
Chairman

Checked to be a true copy
Sarban Giri Singh
17.05.2021
Principal
YK College, Wangjing
Manipur

SITTING NUMBER 11

PROCEEDINGS OF THE MEETING OF IQAC HELD ON 08.04.2020 WITH PRINCIPAL DR.S.GIRI SINGH IN THE CHAIR

The following members were present and after a minute discussion about the agenda, the following resolutions have been unanimously passed:

1. Dr. Md. Abdul Sattar Shah
2. Dr. L. Gopen Singh
3. E. Surchandra Meitei
4. N. Jayenta Meitei

Resolution No. 1: After A minute deliberation, it was decided to constitute a team comprising Principal, Coordinator, IQAC and Dr. Md. Abdul Sattar Shah (member) for data preparation required for compilation of Data Capturing Format (DCF) which is to be submitted to the office of the Director, University & Higher Education, Government of Manipur within April 2020. The information in DCF should be given in conformity with that of NAAC SSR which is under active process of compilation.

Resolution No. 2: Resolved to continue the writing of SSR during the Covid lockdown by connecting among the members for information.

Resolution No. 3: with imposition of Lockdown due to Covid – 19 pandemic, it was unanimously resolved to conduct online class by means of email, e learning etc. w.e.f. the 3rd week of April, 2020. It was also resolved to communicate with the teaching staffs of this college in this regard.

Sd/-
Chairman

Perfected to be a true copy
Sarban Boli Singh
17.05.2021

Principal
YK College, Wangjing
Manipur

SITTING NUMBER 12

**PROCEEDINGS OF THE IQAC MEETING HELD ON 29.09.2020 WITH PRINCIPAL DR. S. GIRI
SINGH IN THE CHAIR**

List of members present:

1. Dr. L. Gopen Singh
2. Dr. Md. Abdul Sattar Shah
3. Dr. N. Anita Devi
4. Dr. Sushma Phurailatpam
5. E. Surchandra Meitei
6. N. Jayenta Meitei
7. Dr. N. Binoy Sinfgh
8. N. Indusekhar Singh

After a minute discussion, the following resolutions have been unanimously adopted:

Resolution No. 1: Resolved to provide one laptop to each of the Nodal Officer, UGC scholarship and IT Nodal Officer by procuring from the college fund. Moreover, ICT infrastructure of the institution will be enhanced by procuring three desktops one for each of the Library, Central Computer Laboratory and office of the B. Voc. Courses from the college fund.

Resolution No.2: The members also unanimously resolved for availing the facility of Free Wi Fi in the Library as well as in the college campus for students and staffs of the college. For this facility too the expenditure to be incurred will be met from college fund. In relation with this a practice entitled as ' Provision of Free Wi Fi for Staffs and Students' shall be introduced.

Resolution No.3: Resolved that all the members of IQAC be involved actively for the accomplishment of writing SSR within a few months.

Sd/-
Chairman

*Permitted to be a true copy
Sarbom Chikri Singh
17.01.2021*

**Principal
YK College, Wangjing
Manipur**

SITTING NUMBER 13

PROCEEDING OF THE MEETING OF IQAC MEMBERS HELD ON 19.12.2020 WITH DR. S.GIRI SINGH, PRINCIPAL IN THE CHAIR AT 2 PM

The members participated were

1. O. Ibocha Singh
2. Th. Rojen Singh
3. N. Indusekhar Singh
4. Dr. N. Binoy Singh
5. Dr. Md. Abdul Sattar Shah
6. Dr. N. Anita Devi
7. N. Jayenta Meitei
8. Dr. L. Gopen Singh
9. E. Surchandra Meitei

Resolution No. 1: The first resolution adopted was about undergoing of NAAC accreditation process of the college under the mentorship of Directorate of University and Higher Education, Government of Manipur.

Resolution No. 2: Resolved that members of IQAC be assembled in the office of IQAC after 3 pm every day for completion of writing of SSR, by observing fully Covid Appropriate Behaviour.

Resolution No. 3: Resolved that the practices such as ' Formation of Functional Units for Assisting Administration' and ' Monetary Assistance for Boosting up Curricular and Extra Curricular Activities' be chosen as the two best practices for the metric no 7.2.1.

Resolution No. 4: It was also unanimously resolved to train all teachers of the college for using smart boards by IQAC Coordinator and IT Nodal Officer soon after withdrawal of ban of conducting offline class by Government order in relation with control of Covid spread.

Sd/-
Chairman

Certified to be a true copy
Saibam Pukhi Singh
17.05.2021

Principal
YK College, Wangjing
Manipur