

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING ON 31ST JANUARY 2022 IN THE IQAC ROOM OF THE COLLEGE AT 2:00 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

Members present:

1. N. Jayenta Meitei, Nodal Officer, IT, Y.K. College, Wangjing
2. Dr. Md. Abdul Sattar Shah, Assoc. Professor, Zoology
3. Shri. N. Indisekhar Singh, Nodal Officer, NSP
4. Dr. L. Gopen Singh, Co-ordinator, IQAC
5. Dr. N. Anita Devi, Assoc. Prof, Chemistry
6. Dr. Sushma Phurailatpam, Asst. Prof., Botany
7. Dr. N. Binoy Singh, Asst. Prof, Manipuri
8. Th. Rojen Singh, Secretary, Alumni Association

Resolution No. 1: The meeting unanimously resolved the modification of the existing Rainwater Harvesting system by providing system for storing the harvested rainwater in to the concrete tank constructed at the eastern side of the swimming pool.

Resolution No. 2: For the hygiene of all it is also unanimously resolved to improve the existing drainage system of the college. It is unanimously resolved that the wastes from the toilets administrative block be drained out to a safe place through PVC pipes.

Resolution No. 3: The IQAC also reaffirmed the resolution passed in the joint meeting of IQAC, ETC (Education Technology Cell), and Examination Committee about the development of infrastructure of the college viz., Installation of power backups for interactive smartboards; Installation of 5 more Interactive Smartboards; CGI sheet roofing of the dressing room section of the Multipurpose Hall; Construction of a new Cafeteria Building with tiled floor; Fitting of PVC gutter on the 170ft long varandah of the Arts Block building; Cleaning and filling of new water of the swimming pool; Repairing of ceilings of some section of the college building & Development of an earthen Badminton Court in the Indoor Hall of the college.

Resolution No. 4: High power diesel power generator installed besides the Old Administrative block of the college will serve as power back up of the Multipurpose Hall of the college. For this purpose, it is unanimously resolved to lay 10mm copper wire from the power generator to the Multipurpose Hall.

Resolution No. 5: Since the semester end examinations of the 2nd, 4th & 6th semesters will be held in the month of May 2022, it is unanimously resolve to commence the academic session of the even semesters from 10th March 2022. The ETC (Education Technology Cell) have been intimated for framing of offline and online class timetables.

Resolution No. 6: Resolved that the water reservoir installed above the gents' toilet will supply water to the Chemistry department, Multipurpose Hall and the toilet itself. The reservoir will be filled with rainwater harvested in the concrete tank located in the eastern side of the swimming pool.

Resolution No. 7: Resolved that other infrastructure development of the college be done as decided by the IQAC.

Resolution No. 8: This is also unanimously agreed the utilization of funds available on other heads for the development of infrastructure of the college.

Resolution No. 9: Resolved that the Botanical Garden of the college be fenced by wooden fencing. Dr. L. Anand Singh, Asst. Prof & Head, Department of Manipuri will be the in-charge of this task.

Resolution No. 10: Resolved that the old administrative room of the college be used as Girls' only Gym of the college. In this connection all old Godrej holding old office documents will be shifted to the store room of the college.

Resolution No. 11: The meeting also unanimously resolved to install a smartboard each to the departments of Geography and Mathematics.

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 12TH APRIL 2022 IN THE IQAC ROOM AT 12:30 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

The following members are present:

1. N. Jayenta Meitei, Nodal Officer, IT, Y.K. College, Wangjing
2. Dr. Md. Abdul Sattar Shah, Assoc. Professor, Zoology
3. Th. Rojen Singh, Member Alumni Association
4. Dr. N. Binoy Singh, Asst. Prof., Department of Manipuri
5. Shri. N. Indisekhar Singh, Nodal Officer, NSP
6. Dr. L. Gopen Singh, Co-ordinator, IQAC
7. O. Ibocha Singh, UDC
8. Dr. N. Anita Devi, Assoc. Prof., Chemistry
9. Dr. Sushma Phurailatpam, Head, Botany

The Meeting discussed thoroughly on the following agenda:

- i) Finalization of the academic Calendar for the Even Semesters of the academic session 2021-22
- ii) Practices to be adopted for enhancement of academic activities in the college
- iii) Preparation of AQAR
- iv) Miscellaneous with the permission of the chair

The following resolution are adopted unanimously

Resolution No. 1: It is unanimously resolved that a draft academic calendar be prepared by the Education Technology Cell within two days and present it to the IQAC for final approval.

Resolution No. 2: After thorough discussion on the academic activities undertaken in the college it is unanimously resolved to conduct more extension lecture programmes during the current academic session. It is also resolved to encourage students to participate more in such programmes through mentors.

Resolution No. 3: It is also resolved to start working for the preparation of AQAR and submit in time. For this the Coordinator IQAC presented latest AQAR manual to all the members of the IQAC.

Resolution No. 3: The meeting also discussed various issues raised due to the widening of the National Highway.

PROCEEDINGS OF THE JOINT MEETING OF IQAC AND EDUCATION TECHNOLOGY CELL, Y.K. COLLEGE, WANGJING HELD ON 11TH MAY 2022 IN THE CONFERENCE HALL AT 1:00 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

The following members are present:

1. Dr. L. Anand Singh
2. N. Jayenta Meitei
3. Ng. Rupa Devi
4. Dr. N. Shovarani
5. Hoipi Haokip
6. Dr. V.S. Soreimi
7. N. Andropov Singh
8. Dr. Md. Abdul Kadir
9. Dr. A. Sattar Shah
10. Dr. Kh Arundas Singh
11. Dr. L. Gopen Singh
12. Th. Rojen Singh

Agenda:

- i) Intellectual Property Awareness for students/ faculties and staff of the college
- ii) Faculty Development Programme for faculties of the college
- iii) Misc. with the permission of the chair.

Discussed minutely the agenda in the meeting and the members unanimously resolved the following resolutions:

Resolution No. 1: It is unanimously resolved to organise Faculty Development programmes in the college for the faculty members of the college and also at the state level. It is also unanimously resolved to organize faculty development programmes on the following within a short period of time for the faculty members of the college:

- 1) Faculty Development Programme on Academic Performance Indicator (API) and Performance Based Appraisal System (PABS) by inviting experts from within the state of Manipur.
- 2) Faculty Development Programme on Computer Application for faculty members of the college to enhance the use of ICT tools by the faculty members of the college.
- 3) To organise Faculty Development programme on use of Modern ICT Tools used in classroom teaching for the faculty members of the college.

- 4) Faculty Development Programme on the use of MOODLE Learning Management System for the faculty members who are still having difficulties in using the platform within a very short period of time. The time and schedule of the programme should be prepared by the Education Technology Cell (ETC).

Resolution No. 2: Unanimously resolved to instruct NSS Units I & II to organize more outreach programmes every year starting from the current academic year.

Resolution No. 3: Discussed the possibilities of publication of a periodical with ISSN number of the college. And it is unanimously agreed in principal to publish a periodical in the college.

Resolution No. 3: It is unanimously resolved to organize an online Awareness Programme on Intellectual Property Rights on 24th May 2022 with technical support from International Property Office, Kolkata from 12:00 noon to 1:00 pm. Also resolved unanimously to make all possible arrangements for participation of all faculty members, staff and students of the college.

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 28TH MAY 2022 IN THE IQAC ROOM AT 12:30 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

The following members are present:

1. Dr. Kh. Arundas Singh
2. Dr. Th. Ritendra Singh
3. Dr. A. Sattar Shah
4. N. Andropov Singh
5. N. Jayenta Meitei
6. Dr. Md. Abdul Kadir
7. Dr. V.S. Soreimi
8. Dr. Hoipi Haokip
9. Ng. Rupa Devi
10. Dr. L. Gopen Singh
11. Dr. L. Anand Singh

Resolution No. 1: It is unanimously resolved to introduce a system of submitting Lesson PPTs and reading materials by the departments to the IQAC for all semesters. Ms. Hoipi Haokip, Asst. Prof., Department of History and Dr. L. Anand Singh, Head, Department of Manipuri have agreed voluntarily to collect the PPTs and reading materials from all departments.

Resolution No. 2: It is also unanimously agreed to distribute works on different criteria on quality amongst the different members of the IQAC.

Resolution No. 3: Unanimously resolved to apply for approval from the NCTE for opening Integrated Teacher Education Programme (ITEP) from the academic 2023-24 in both B.Sc. and B.A. i.e., two units of 50 students each.

Resolution No. 4: The practice of "Bleed with Pride" in which college is providing free sanitary pads to all girl students and providing incinerator of used pads in the college be one of the best practices of the college.

Resolution No. 5: Resolved to revisit the present awards available in the college for meritorious students. Monetary awards to be given to the students who get highest mark in the 6th Semester University Examinations be awarded.

Resolution No. 6: It is also unanimously resolved to call a meeting of the General Body of the Teacher's Association to discuss various issues on maintaining quality in the institution.

Resolution No. 7: I is also unanimously resolved to form a career counselling cell of the college in future.

Resolution No. 8: Discussed on the need based projects to be undertaken in the college under RUSA-III.
