

**PROCEEDINGS OF THE JOINT MEETING OF IQAC, AND ADMISSION COMMITTEE,
Y.K. COLLEGE, WANGJING HELD ON 14TH JULY 2022 IN THE MINI CONFERENCE HALL
AT 11:30 AM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR**

The following members are present:

1. Dr. V.S. Soreimi
2. Dr. Md. Abdul Kadir
3. N. Jayenta Meitei
4. N. Shovarani
5. Dr. Hoipi Haokip
6. Dr. Th. Ritendra Singh
7. Dr. N. Andropov Singh
8. Dr. A. Sattar Shah
9. S. Jinash Singh
10. Dr. L. Gopen Singh

Agenda of the meeting:

1. Finalization of Prospectus 2022-23
2. Cut-off Marks for admission to First Semester for the Academic Session 2022-23
3. Third and Fifth Semester admission
4. Selection of Mentors
5. Preparation of next cycle of NAAC accreditation
6. Miscellaneous

Having discussed the agenda thoroughly the following resolutions are unanimously adopted:

Resolution No. 1: The draft Prospectus prepared by Dr. Hoipi Haokip, Convenor, Admission Committee, Y.K. College, Wangjing was thoroughly discussed and approved structurally and handed over to Dr. N. Andropov Singh, Assistant Professor in English for further revision and English language checking.

Resolution No. 2: It is also unanimously resolved to activate SBI Collect Fee Payment Portal of the college within a short period of time.

Resolution No. 3: Cut-off Marks for fresh admission to First semester of various programmes for the academic session 2022-23 has been decided unanimously as follows:

L. Gopen Singh
Co-ordinator, IQAC
Y. K. College, Wangjing

S. Giri Singh
Principal
Yk College, Wangjing
Manipur

	Science	Arts
First Cut-off	60%	55%
Second Cut-off	55%	50%
Third Cut-off	50%	45%
Fourth Cut-off	45%	45%

Resolution No. 4: Unanimously decided to start the process of re-admission to third and fifth semesters by providing Application Forms to the students at the earliest.

Resolution No. 5: Unanimously resolved to take up the responsibility of mentoring students who applied for fresh admission to various programmes of the college by the members of IQAC and Academic Committee.

Resolution No. 6: Also unanimously resolved to maintain meeting notices and proceedings of all the various committees by the respective convenors to provide a free and smooth submission of AQAR to the NAAC.

Resolution No. 7: Resolved that academic calendar and general class routine be prepared by IQAC before commencement of academic session 2022-23.

Resolution No. 8: Further resolved unanimously to assist the college office at the best level for the implementation of NEP-2020 onwards the 1st semester session of 2022-23 under the Ordinance of Manipur University.

Resolution No. 9: All members decided to take up all necessary measures for commencement of class of 1st semester during last week of September 2022 under the NEP-2020 curriculum of Manipur University. Along with this general class routine of 1st semester will be prepared by the IQAC in a way not collide with any of the classes of 3rd and 5th semesters.


Co-ordinator, IQAC
Y. K. College, Wangjing


Principal
YK College, Wangjing
Manipur

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 17TH OCTOBER 2022 IN THE IQAC ROOM AT 1:00 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

Agenda of the meeting

1. Youth Orientation Programme
2. Submission of AQAR
3. Misc. with the permission of the chair

The following members are present:

1. Dr. N. Andropov Singh
2. Dr. V.S. Soreimi
3. Dr. N Shovarani
4. Dr. Hoipi Haokip
5. Ng. Rupa Devi
6. Dr. Th. Ritendra Singh
7. Dr. Kh. Arundas Singh
8. N. Jayenta Meitei
9. Dr. A. Sattar Shah
10. Dr. L. Anand Singh
11. Dr. L. Gopen Singh

Having discussed the agenda thoroughly the following resolutions were unanimously adopted:

Resolution No. 1: Respected member of the IQAC, Dr. N. Shovarani, Assistant Prof, Environment Science proposed to organize a Youth Orientation Programme for the students of the college for 3 days so as to develop leadership quality of the students of the college. The matter was discussed thoroughly and it was unanimously resolved to conduct a Youth Orientation Programme clubbed with the Students Induction Programme for two days i.e., on 20th and 21st October 2022.

Resolution No. 2: The meeting also unanimously decided to create WhatsApp Groups of all the students and teachers for each subjects semester wise. For this the IT Nodal Officer Mr. N. Jayenta Meitei, Assistant Professor, Department of Geography was entrusted to provide mobile numbers of First Semester students subject-wise and programme wise.

L. Gopen Singh
Co-ordinator, IQAC
Y. K. College, Wangjing

S. Giri Singh
Principal
YK College, Wangjing
Manipur

Resolution No. 3: Unanimously decided to start working for preparation of the AQAR of the current year and also decided to distribute different criteria of AQAR amongst the members of IQAC to facilitate its early completion and timely submission. The coordinator of the IQAC was given the task of selecting suitable members to take the in-charge of the different criteria and announce it in the next IQAC meeting.

Resolution No. 4: Further resolved to held programmes on Students' Induction Programme and Youth Orientation Programme during third week of October 2022.

Resolution No. 5: All members unanimously agreed to take up all necessary measures for thorough checking of duly filled up Self-Appraisal forms submitted by teachers for placement conditionally as well as correctly before submission to Directorate of University and Higher Education, Manipur government.

d. Gopen Singh
Co-ordinator, IQAC
Y. K. College, Wangjing

Dr. P. K. Singh
Principal
YK College, Wangjing
Manipur

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 15TH NOVEMBER 2022 IN THE NEW CONFERENCE HALL AT 11:30 AM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

Agenda:

1. Division of AQAR criteria amongst the members of the IQAC for preparation of AQAR and timely submission of the same
2. Misc.

Members Present

1. Dr. Hoipi Haokip
2. Ng. Rupa Devi
3. Dr. N. Shovarani
4. Dr. Kh. Arundas Singh
5. N. Jayenta Meitei
6. Dr. V.S. Soreimi
7. Dr. N. Andropov Singh
8. Dr. Md. Abdul Kadir
9. Dr. L. Anand Singh
10. Dr. L. Gopen Singh

The meeting discussed thoroughly the mode of preparation of AQAR and its timely submission to the NAAC portal. The members unanimously resolved the following resolution.

Resolution No. 1: Resolved unanimously to take the charges of compiling data of the various parts of the AQAR by the learned IQAC members as per details shown below:

PART –A:

Institutional Preparedness for NEP -2020: by Prof. A, Sattar Shah

Extended Profile by Dr. L. Gopen Singh
N. Jayenta Meitei

PART –B:

Curricular Aspects : by Dr. Kh. Arundas Singh &

Teaching Learning & Evaluation : by Dr. Hoipi Haokip
Ng. Rupa Devi

Research, Innovation & Extension : by Dr. L. Anand Singh &
Dr. V.S. Soreimi

L. Gopen Singh
Co-ordinator, IQAC
Y. K. College, Wangjing

S. Giri Singh
Principal
YK College, Wangjing
Manipur

Infrastructure & Learning Resources	: by	Prof. A. Sattar Shah & M. Raghmani Singh
Student Support & Progression	: by	Dr. Abdul Kadir & Mr. Th. Rojen Singh
Governance Leadership & Management	: by	Dr. Th. Ritendra Singh & Dr. N. Andropov Singh
Institutional Values & Best Practices	: by	Dr. N Shovarani & Toperjeet Singh Seram
Overall charge	: by	N. Jayenta Meitei & Dr. L. Gopen Singh

Resolution No. 2:

L. Gopen Singh
Co-ordinator, IUAC
Y. K. College, Wangjing

Jai Singh
Principal
YK College, Wangjing
Manipur

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 4TH FEBRUARY 2023 IN THE NEW CONFERENCE HALL AT 11:30 AM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

Agenda:

1. Preparation of Academic Calendar
2. AQAR
3. Observation of Matribhasa Diwas

Members Present

1. Ng. Rupa Devi
2. Dr. Md. Abdul Kadir
3. Dr. Kh. Arundas Singh
4. Dr. L. Anand Singh
5. Dr. V.S. Soreimi
6. N. Jayenta Meitei
7. Dr. A. Sattar Shah
8. Dr. L. Gopen Singh

Resolution No. 1: All the members of IQAC decided for preparation of Academic Calendar of the 4th and 6th semesters with the scope of accomplishment of all teaching and learning objectives, conduct of unit tests and departmental seminars with 90 working days from the date of commencement of session which is scheduled on 6/2/2023:

Resolution No. 2: It is also resolved unanimously about the organization of a National Seminar in collaboration with Seminar Committee of the college during even semester session 2022-23 and before the commencement of semester end examinations. The thrust area and topic of the seminar will be decided by consulting with Seminar Committee. Steps will be taken up for fund raising for successful organisation of the seminar.

Resolution No. 3: Further resolved for conduction of 30 Hour Short Term Course on Computer Operation, and Mushroom cultivation during this even semester session. In connection with this, college authority shall be informed for taking up all necessary measures.

L. Gopen Singh
Co-ordinator, IQAC
Y. K. College, Wangjing

S. Giri Singh
Principal
YK College, Wangjing
Manipur

PROCEEDINGS OF THE MEETING OF IQAC, Y.K. COLLEGE, WANGJING HELD ON 2nd MAY 2023 IN THE NEW CONFERENCE HALL AT 01:00 PM WITH DR. S. GIRI SINGH, PRINCIPAL, Y.K. COLLEGE IN THE CHAIR

Members Present

1. Dr. Hoipi Haokip
2. Ng. Rupa Devi
3. Dr. N. Shovarani
4. Dr. Kh. Arundas Singh
5. N. Jayenta Meitei
6. Dr. V.S. Soreimi
7. Dr. N. Andropov Singh
8. Dr. Md. Abdul Kadir
9. Dr. L. Anand Singh
10. Dr. L. Gopen Singh

Resolution No. 1: Resolved unanimously to celebrate World Environment Day 2023 jointly with Environment Club, Y.K. College at the Khongjom War Memorial Complex, Khongjom.

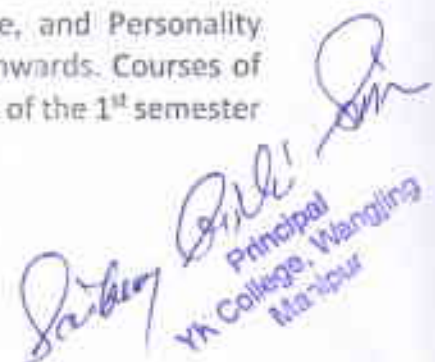
Resolution No. 2: All members decided for observation of World Bicycle Day (03.08.2023) at Mini Conference Hall of the institution.

Resolution No. 3: It has also decided by the members for taking up all steps for accomplishment of teaching learning of 1st semester (NEP-2020), 4th and 6th semesters before 10/05/2023 by doing extra classes, if required.

Resolution No. 4: All members agreed unanimously for helping in tabulation of Internal Assessment marks of 1st Semester, November 2022 so as to enable submission to Manipur University without error in time.

Resolution No. 5: Further resolved to open Value Addition Courses (VACs) viz., Interpersonal Development, Financial Literacy, and Banking Services & Insurance for VAC-03; and Women Empowerment, Maibi Laiching Jagoi, and Pung Cholom for VAC-04 of 2nd Semester (NEP-2020). Regarding VAC-02 of 2nd semester (NEP-2020), in addition to Environment Ethics, Non-violence and World Peace, and Personality Development shall be opened from academic session 2023-24 onwards. Courses of VAC viz., NSS, Mukna, and Yoga shall remain unchanged for VAC-01 of the 1st semester (NEP-2020).


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Y. K. College, Wangjing


Principal
Y.K. College, Wangjing
Manipur

ACTION TAKEN REPORT

It can be mentioned that payment portal such as SBI Collect has been created by contacting SBI to collect admission, examination and other fees from students

Academic calendar of odd semesters (3rd and 5th) and even semesters (4th and 6th) and general class routines had been prepared as well as made effective in time for completion of teaching learning at least two weeks ahead of the commencement of respective semester end examinations.

As decided by the meeting of IQAC held on 17/10/2022, programme on Students Induction and Youth Orientation was held successfully on 20th and 21st October 2022.

For sharing information with students of each paper/VAC course/ Honours course, WhatsApp groups had been created by respective teachers.

Duly filled up Self-Appraisal forms submitted by teachers for placement to higher grade had been thoroughly checked by IQAC before submission to Directorate of University and Higher Education, Government of Manipur.

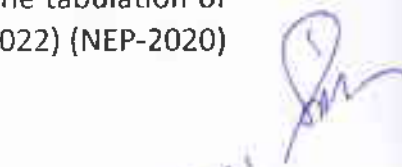
The third National Seminar of 2022-2023 was organised by IQAC and Seminar Committee, Y.K. College, Wangjing on 3rd and 4th May 2023. Altogether 41 resource persons were given opportunity for oral presentation in six sessions. However, all the four second day sessions had been postponed due to unexpected law and order situation in Manipur. The second day sessions were held on

Under the initiative of the IQAC, 30 Hour Short Term Courses on Computer Operation, and Mushroom cultivation had been commenced from 17/02/2023 and 01/03/2023 respectively

The institution organised for celebration/ observation of the following international/ national days viz., World Environment Day, World Bicycle Day, World Ozone Day, Constitution Day, Teachers Day, World Yoga Day and Earth Day.

IQAC members assisted all the departments/remaining teachers in the tabulation of internal assessment marks received by 1st semester students (NOV 2022) (NEP-2020) for submission of error free marks to Manipur University.


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Y. K. College, Wangjing


Principal
YK College, Wangjing
Manipur