



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Y. K. College

- Name of the Head of the institution **Dr. Soibam Giri Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03848222023**
- Mobile No: **6033991977**
- Registered e-mail **yk_college@rediffmail.com**
- Alternate e-mail **helpdesk.ykc@gmail.com**
- Address **Wangjing, P.O. Wangjing**
- City/Town **Wangjing**
- State/UT **Manipur**
- Pin Code **795148**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Manipur University**
- Name of the IQAC Coordinator **Dr. Laimujam Gopen Singh**
- Phone No. **03848222034**
- Alternate phone No. **03848222034**
- Mobile **9856337224**
- IQAC e-mail address **iqac.ykc@gmail.com**
- Alternate e-mail address **nil**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://ykcollege.ac.in/agar-documents/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://ykcollege.ac.in/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.19	2022	05/04/2022	04/04/2027

6. Date of Establishment of IQAC **28/10/1976**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

? Organisation of three national seminars (20.08.2022, 21.02.2023, 3 & 4 May 2023) ? Organisation of tree plantation programmes on 08.08.2022 and 11.08.2022 at Khongjom War Memorial Complex, Khongjom (Thoubal District) and Shamu Hill (Thoubal District) in commemoration of 75th Independence Day and Patriot Day. ? Organisation of Inter College Table Tennis and Badminton Tournaments on 1st-3rd August, 2022 at Multipurpose Hall and Indoor Hall of the College respectively in commemoration of 75th Independence Day and Patriot Day. ? Organisation of Students Induction and Orientation Programme in a model seemed to be not yet done in majority of the colleges of Manipur (20 & 21 October, 2022). ? Organisation of a programme in collaboration with Akhil Bhartiya Vidyapithi Parishad on 12.01.2023.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of academic calendars of odd and even semesters	Completed teaching in time
Organisation of seminar, workshops, faculty development programmes, training etc.	A good number of these had been organised
Organisation of environment related programmes	Three such programmes organised
Organisation of games and sports programmes	Organised annual sports meet and district level inter college table tennis and badminton tournaments
Participation in inter college games and sports, Youth festival	Participated in several inter college games and sports events and youth festival(Manipur University)
Availability of district level swimming facility	Swimmers swim safely in the college swimming pool (25 m x 50 m)
Availability of district level swimming facility	Swimmers swim safely in the college swimming pool (25 m x 50 m)

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Y. K. College
• Name of the Head of the institution	Dr. Soibam Giri Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03848222023
• Mobile No:	6033991977
• Registered e-mail	yk_college@rediffmail.com
• Alternate e-mail	helpdesk.ykc@gmail.com
• Address	Wangjing, P.O. Wangjing
• City/Town	Wangjing
• State/UT	Manipur
• Pin Code	795148
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Manipur University
• Name of the IQAC Coordinator	Dr. Laimujam Gopen Singh
• Phone No.	03848222034

• Alternate phone No.	03848222034				
• Mobile	9856337224				
• IQAC e-mail address	iqac.ykc@gmail.com				
• Alternate e-mail address	nil				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ykcollege.ac.in/aqar-documents/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ykcollege.ac.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.19	2022	05/04/2022	04/04/2027
6.Date of Establishment of IQAC			28/10/1976		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>? Organisation of three national seminars (20.08.2022, 21.02.2023, 3 & 4 May 2023) ? Organisation of tree plantation programmes on 08.08.2022 and 11.08.2022 at Khongjom War Memorial Complex, Khongjom (Thoubal District) and Shamu Hill (Thoubal District) in commemoration of 75th Independence Day and Patriot Day. ? Organisation of Inter College Table Tennis and Badminton Tournaments on 1st-3rd August, 2022 at Multipurpose Hall and Indoor Hall of the College respectively in commemoration of 75th Independence Day and Patriot Day. ? Organisation of Students Induction and Orientation Programme in a model seemed to be not yet done in majority of the colleges of Manipur (20 & 21 October, 2022). ? Organisation of a programme in collaboration with Akhil Bhartiya Vidyapithi Parishad on 12.01.2023.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Implementation of academic calendars of odd and even semesters	Completed teaching in time
Organisation of seminar, workshops, faculty development programmes, training etc.	A good number of these had been organised
Organisation of environment related programmes	Three such programmes organised
Organisation of games and sports programmes	Organised annual sports meet and district level inter college table tennis and badminton tournaments
Participation in inter college games and sports, Youth festival	Participated in several inter college games and sports events and youth festival(Manipur University)
Availability of district level swimming facility	Swimmers swim safely in the college swimming pool (25 m x 50 m)
Availability of district level swimming facility	Swimmers swim safely in the college swimming pool (25 m x 50 m)
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
Nil	Nil
15.Multidisciplinary / interdisciplinary	

Under old course curricula, Honours courses of the following subjects viz, Botany, Chemistry, Economics, Education, English, Geography, History, Manipuri, Mathematics, Physics, Political Science and Zoology were offered by the institution during 2022-23. Simultaneously core or Honours courses of the above subjects had been introduced in this year under the NEP - 2020 curriculum (undergraduate) of Manipur University. The institution also offered B.A & B.Sc pass courses during this year (old course).

The interdisciplinary courses taught are as follows.

1. Regional Development (3rd Semester, old)
2. Environmental Science (4th Semester, old).
3. Environmental Science (AECC, NEP-2020, 2nd semester).
4. Either English or Manipuri (AECC, NEP - 2020.1st semester)

16.Academic bank of credits (ABC):

At the beginning of the academic session, instruction had been given to the 1st Semester students (NEP-2020) for mandatory registration to ABC and made them known about its benefits. All IQAC members and Education Technology Cell rendered efforts for accomplishment of ABC registration of 1st Semester students at earliest date.

17.Skill development:

As per Manipur University NEP - 2020 undergraduate curriculum one skill enhancement course (6 credits) was taught for each of the 1st Semester core courses so far introduced. The skill enhancement courses are as follows.

Sl. No.	Core Course, 1st Sem, NEP-2020	Skill Enhancement Course	Paper Code Serial No.	
1	Botany	Biofertilizers	20 & 21	
2	Chemistry	Water Remediation and Conservation Studies	43	
3	Economics	Data Analysis	62	
4	Education	Nursery Rhymes	65	
5	English	Translation Studies	71	
6	Geography	Cartographic	86	

		Techniques and Computer Application in Geography		
7	History	Archives and Museum	100	
8	Manipuri	Arangpham	118	
9	Mathematics	Latex	124	
10	Physics	Electrical Circuits and Network Skills	152	
11	Political Science	Peace and Conflict Resolution	160	
12	Zoology	Apiculture	185	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

IQAC encouraged teaching both in English and Manipuri (8th schedule language) although former is approved teaching medium of undergraduate courses of Manipur University. In fact, ability enhancement compulsory course (AECC) of 1st Semester (NEP- 2020) is either English or Manipuri. Both of these are 4 credits courses. Manipuri language is used whenever at depth teaching and learning is desired.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute gave emphasis to attain by the students intended learning outcomes prepared by undergraduate curriculum developers of Manipur University at the best level by means of update teaching, online classes, internal assessment, providing update library facility, rendering free Wi-Fi and remedial coaching etc.

20.Distance education/online education:

Extended Profile

1.Programme

1.1

219

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **915**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **275**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **221**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **34**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **46**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 219

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 915

Number of students during the year

File Description	Documents
Data Template	View File

2.2 275

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 221

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	46
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	82.28
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	22
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Y.K. College, Wangjing which isa NAAC – B grade institution, is affiliated to Manipur University, Canchipur.The college has evolved our efficient mechanism curriculum delivery under the supervision of various in-charges. Every faculty member familiarises the students with the syllabus of the university. The institute causes timely conduction of Internal Assessment Tutorials, End Semester theoretical and practical examinations as per the notices given by the university Departmental as well as with the Principal which plays a crucial role in shaping the curriculum and facilitating planning for curriculum co-curriculum and extra curriculum activities.</p> <p>Curriculum delivery focuses on a student centric approach encouraging active learning through departmental seminars and field visits, Diverse teaching techniques such as lectures, smart classrooms, virtual classes, and audio-video aids, accommodate different learning styles. The college also offer</p>	

add on and certificate courses to enhance students and knowledge and skills. Convenient access to electronic resources is provided through various platforms.

The college gathers feedback from the teachers, student alumni. The gathered is examined using several factors and the performance evaluated. Besides traditional class room teaching, the college is equipped with infrastructure for the use of ICT in classroom, like power point presentations, smart boards are available. Activities of various committees of the college further enhance the learning process. The IQAC takes the lead role in various activities of the college. Clean swimming pool and digital recording studio of the college is feather in the cap of infrastructure in the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the college is affiliated to Manipur University, Canchipur, it follows the Academic calendar prepared by the university. It clearly deliberates a schedule for teaching, examinations and vacations. Besides the common time table, departmental time tables are also serving purposes of conducting continuous interval evaluation. Teachers prepare their schedule of teaching, class assessment, assignments within the allotted time table. Tutorial slots are also kept, departmental seminars are also conducted and students are encouraged to activity participate in N.S.S. Yoga, Mukna, Maibi Jagoi, swimming etc.

As per academic calendar, the institute participated in the youth festival, organised by the affiliated university. Institute participated in some activities organised by the state government. The IQAC coordinated with all the department to organise field visits and extension activities. Interval assessment is based on 5 marks for good attendance and 20 marks for the said assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**3**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**70****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****70**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college upholds its equipment to ethics equality values, environment and sustainability through an integrated approach to the curriculum. Ethical issues are incorporated into departmental courses, including the focuses an environment and sustainability. To inculcate human values the college implements mentoring system and offers dedicated classes on value education. Environmental sustainability is prioritised through environmental club, waste management and initiatives promoting rainwater harvesting awareness campaign, tree plantations, and botanical garden further promotes environmental conservations. Workshops, Seminars and Panel Discussions on present crises educate students. The college women cell organises awareness of

sanitation and hygienic among the girl students. The institute organises various programmes to promote awareness on environment and sustainability.

Problems related to girls are tackled by some representatives from the faculty members. Y.K. College ensures students not only learn about but with activity engage with professional ethics, gender equality, human values environmental sustainability, and other relevant cross cutting issues throughout their educational journey.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://ykcollege.ac.in/wp-content/uploads/2024/04/FEEDBACK-REPORT2022-23.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year**550**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****393**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of students' learning levels and academic performance at Y.K. College, Wangjing is done by subject teachers and faculty mentors who keep an eye on the students' progress by observing them in the classroom, in laboratories, and during the mentoring process.

The subject teachers administer four unit assessments per semester to all students in order to conduct an exhaustive assessment of their learning abilities. 60% and higher is the category used to identify advanced learners, whereas less than 60% is used to identify slow learners. The teachers then classify students into advanced and slow learners based on the average results of the students' performances during these assessments. The prepared list of students' results is then submitted to the IQAC, which then transfers it to the remedial coaching centre to improve the performances of the slow learners and prepare for final examinations.

The remedial coaching centre then prepares a remedial programme

that provides special classes and tutorial classes by teachers to help slow learners. Bilingual explanations and discussions are provided for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
915	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching - learning methods at Y. K. College include:

Experiential Learning:

Laboratory practical classes: Most subjects, such as Botany, Chemistry, Zoology and Physics, include regular laboratory components as part of their course requirements.

Study tours and practical work: The College organises field trips for students studying Botany, Geography and Economics. These field trips are integrated into the curriculum. Practical work is also carried out for Education and Geography Departments.

Short-term Computer Course: The College organises a 30-hour short-term course on Computer Operation to improve students' computer learning experiences in an effort to uplift and empower them.

Short-term Course on Mushroom Cultivation: The College organises a 30-hour short-term course on Mushroom Cultivation to generate

local employment opportunities and promote the cultivation of mushrooms.

As per the National Education Policy 2020 Undergraduate syllabus, skill enhancement courses are included in all subjects (Arts and Sciences). The students are imparted value-based and skill-based knowledge.

Participative Learning:

The MOODLE-LMS platform is used to interpret, explain, and revise lesson content to help learners better understand the topic. Interactive online methods are used in group discussions, online quizzes, learning material uploads, PPTs, and web-links shared with students to promote self-paced learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ykcollege.ac.in/wp-content/uploads/2024/02/2-3-1-additional-info.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

Y. K. College provides facilities to enable teachers to use ICT-based tools.

ICT tools used by teachers:

Projectors, desktops, and laptops for PPTs; a Mini Conference Hall with digital equipment for seminars and conferences; smart board classrooms; digital recording room for video recording of subject lectures for long-term study and reference; NList (Digital Library resources); and provisions of Wi-Fi for teachers and students.

MOODLE-Learning Management System:

The College installed the MOODLE-Learning Management System to enable online instruction in compliance with directives from the

Directorate of University and Higher Education, Manipur. The Education Technology Cell of the College, consisting of multidisciplinary faculty members, successfully employs the MOODLE-Learning Management System to implement, evaluate, and develop policies for online learning.

Teachers contribute study materials, PPTs, YouTube links, video recordings of lectures, assignments, online attendance, evaluations, and online class web links using the MOODLE-LMS.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

377

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Y. K. College has a rigorous and open internal assessment process that includes home assignments and unit tests. The College has an Examination Committee that meets on a regular basis to review assessments, question formats, and methods of assessment that will be used during the academic year.

- Students are notified in advance of internal assessments by circular.
- Heads of Departments and faculties are also informed about question nature and weightage parameters.
- A list of faculties responsible for question settings is submitted to the examination committee.
- Students are given their assessment marks.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Y. K. College has adopted a good organisational mechanism to resolve examination-related problems. Students can approach teachers, the College Examination Convenor, and the Principal. The internal assessment carried out at Y. K. College is very transparent. Circulars and notices are issued to all departments referring to the instructions and rules issued by the affiliated university, which are clearly displayed in advance on the notice board. An examination committee is constituted to deal with issues regarding question settings and the evaluation process. The evaluated internal assessment marks are disclosed to the students to clarify or resolve a complaint that the teacher needs to resolve. A selected group of teachers reviews the results of internal assessments to ensure further verification. Internal examinations of absent students are also conducted if the case is genuine. Complaints regarding internal assessment marks at the college or university level are resolved through the concerned faculty members and HODs and then informed to the examination convenor for rectification within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follows the curriculum prescribed by Manipur University, and the Programme and Course Outcomes for B.A. and B.Sc. are made available to teachers and students. Every department in the college has access to hard copies of the Programme and Course Outcomes. At the beginning of the session, teachers are informed about the importance of the Learning Outcomes. During the department's induction programme, the Programme Outcomes are explained to the students. The course teachers explain the course outcomes to the students. However, courses and programme outcomes of undergraduate NEP-2020 Curriculum of Manipur University is under preparation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ykcollege.ac.in/learning-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute evaluates the achievement of Programme and Course Outcomes through end-term examination conducted by Manipur University as per the examination notification issued by Manipur University. Internal assessments are conducted for all courses to assess students' performances, with 20 for theory and 5 marks for attendance. Practical examinations in the form of viva-voce are carried out to evaluate students' performances. Result analysis is conducted to analyse the achievement of Programme and Course Outcomes based on the number of pass and fail students. Student and teacher feedback is also collected through

student satisfaction and teacher surveys. An Action Taken Report is collected to evaluate Programme and Course Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

220

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ykcollege.ac.in/wp-content/uploads/2024/02/2-7-1-Student-Satisfaction-survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****2**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****2**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Some of the outreach program organised by Y.K College, Wangjing, includes, mass tree plantation, cleanliness drive, awareness on vocational courses available in college, Pledge reading for drug prevention, health hazard of tobacco, alcohol and drug addiction, observation of World Environment Day, ozone day, earth day, Yoga Day and the like. Staffs and students of Y.K. College, Wangjing had undertaken the extension activities in its neighbourhood in Khongjom War Memorial Complex and Shamu Hill, Thoubal by mass tree plantation sponsored by the Directorate of University and Higher Education, Government of Manipur in relation with commemoration of Patriots Day 2022 and 75th Independence Day. These programs in turn help students to come

closer in contact with the society and community at large and for creating awareness of social issues propagating national campaign and comprehensive development. The college has created a number of platforms like NSS and YR. Awareness is created about various social problems facing the society and finding solution for them. This benefits the students in developing all round personality. Such extension activity helps students in their holistic development, develop leadership qualities spirit of nationalism and cooperation. Yoga and Meditation programs develop qualities like unity brotherhood and sportsman ship for better health. The institution organised programs for giving awareness to students about the introduction of undergraduate NEP-2020 curriculum of Manipur University from academic session 2022-23 onwards.

File Description	Documents
Paste link for additional information	https://ykcollege.ac.in/wp-content/uploads/2024/02/3-3-1-Photo-evidences.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The twelve departments of the college have separate departmental rooms. In addition, a separate room is allotted for Environmental Science teachers. All departments have their own class rooms in addition to eight common class rooms. Other rooms available are those of central computer laboratory, Mini-conference hall, conference hall, students' union room and common rooms of teachers, boys, girls and ladies. All laboratories of Botany, Chemistry, Geography, Physics and Zoology departments have been well equipped while that of Education department was at initial stage. Two overhead tanks distribute water to different sections of the institution. Separate pipe fitted toilets for gents, ladies, girls, boys and teachers are available in the campus. Above all college cafeteria locates near the main gate. All the rooms were electrified with safety devices.

The availability of lease line connection of 8 mbps had enable rendering of free WiFi to the students as well as staffs. Three of the common class rooms had smart board facilities while only Geography and Mathematics departments had installed smart boards among the departments. Nevertheless, smart boards had been installed in mini conference hall and conference hall so that

altogether there were 7 installed smart boards. Moreover, lady's common room had installed sanitary vending machine for use mainly by girl students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ykcollege.ac.in/wp-content/uploads/2024/02/4-1-1-Additional-info.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The indoor hall of the institution has an earthen badminton court lined by straight woods. Moreover, table tennis boards and gym equipments for male had been installed in other sides the indoor hall. It has a sports store room and a sports office room. Annual badminton and table tennis tournaments (2022-23) of the college were held in the indoor hall. Moreover, Thoubal district level inter college badminton and table tennis tournaments (1-3 August, 2022) were organised by this institution in commemoration of 75th independence day and patriot's day under the sponsorship of Directorate of University and Higher Education, Manipur Government. The institution takes opportunity of playing outdoor games in the adjoining 'District Sports Stadium, Thoubal'. Moreover, the institution extended the facility of learning swimming and doing exercises as well in its swimming pool.

The institute has another Gym for girls. The equipments available are cycle(3), gym ball(2), step board(5), kettle bell(35 kg), round dumbbell (55kg), yoga mats(10) etc. Girls do gym exercises during extra class hours under the supervision of a teacher in charge.

Teacher of NEP-2020 Value Addition Course of Yoga also taught Yoga to individuals other than students during extra class hours. Thus, it is functioning like a Yoga centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ykcollege.ac.in/wp-content/uploads/2024/02/4-1-2-Additional-info.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College Library has about 9,531 books which are under automation with SOUL 2.0 ILMS software received from INFLIBNET. College Library has continued membership of INFLIBNET-NLIST Consortium by paying annual renewal fee for availing facility of assessing to wide range of e-sources including 6000+ journals and 1,99,500+ books. The number of users of both students and teachers of 2022-23 was about 250.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/collegeadmin/vdashboard.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.63

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

It can be asserted that IT facilities available are computers, laptops, copiers, projectors and internet facilities which are used for intensification as well as update of teaching learning processes of the institution. Availability of smart class facility in five of the class rooms has enable update of teaching learning methods to a considerable level.

All 15 desktops installed in Central Computer Laboratory and those of IQAC, administrative office and Library were directly connected to internet provided by lease line of 8 mbps. Moreover, it is too the source of free WiFi provided to staffs and students throughout the campus.

Payment of examination, admission fees etc have done entirely through SBI collect and thus students can pay fees from any place where internet is available. For safety of all, CCTV camera system has been kept functional for 24 x 7.

The college library has been at an updated status since several hundreds of books have been entered in the SOUL 2.0 software installed in the library. Video classes were recorded in the

Digital recording studio of the institution.

A cloud-based online database application (<https://admission.ykcollege.ac.in/admin>) has been developed for print out of payment fee receipts of students and their Identity cards in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.88

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories

The laboratories of departments viz, Botany, Chemistry, Geography, Physics and Zoology have infrastructures planned for performing almost of practical experiments given in the related old and new NEP-2020 undergraduate syllabi of Manipur University. These laboratories were maintained neat and clean by laboratory attendant.

Computers

Altogether there were 11 laptops and 32 desktops installed in the institutions for use in official, accreditation and academic purposes etc. Among these 15 desktops were installed in Central Computer Laboratory for use by students in learning. All these computers had connection with the internet provided by lease line either by wire or Wi Fi.

Library

In the installed SOUL 2 ILMS software, several hundreds of books have been entered to facilitate search, finding and issuance to students etc. Routinely, Library is maintained well by its staffs.

Classrooms

All the classrooms were well ventilated, moderately spacious and had windows to illuminate enough during day time from natural light to enable conduction of class without power use. Only three of the eight common classrooms and two departmental class rooms had installed smart boards.

Sports

Indoor hall had infrastructures for playing indoor games viz, badminton, chess, carom, table tennis etc. Gym facilities for both male and girls are available in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year**

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As abide by the procedures for election are laid down by Department of University and Higher Education, Government of Manipur as per democratic principle for exercising rights of students in the college administration in Manipur, college student union election has been conducted for the academic session 2022-23. This union is composed of eight secretaries viz, General, Finance, Social and Culture, Magazine, Debate and Extension, Games and Sports, Boys Common Room and Girls Common Room. All the procedures are processed transparently. A committee was convened by the principal of college for the conduction of election. A returning officer is appointed among the senior teachers. A teacher is also appointed as student union in-charge and the in-charge assign different activities for different secretaries. Accordingly, secretaries execute their assigned activities. All the secretaries are involved in every activity of college. They carried out their activities for welfare of Y.K. College and also organized variety of programs and events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Under the registration no. 1 of 2020-21, a dynamic alumni association was constituted by 21 energetic member whose residence are at different places of Manipur. All the members of our Alumni Association are very responsive and dedicated in the college works and having close relation with college. In each and every event of college such as foundation day, children day, teacher day, organizing any competition, seminar as well as in annual sport, all the members are invited and also actively attend as well as they extend multifarious and augmentation help and role. Our college considers and accept their suggestions and opinions. In the field of enhancement of college environment, administration, organization and conduction of national days and international days such as Swachta Pakhwada, EBSB programs, Constitutional Day, Environmental Day, World Ozone Day, Independence Day, Republic Days etc. Most of the members render physical and moral support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The students enrolled in the year 2022-23 belonged to different religious groups viz, Hinduism, Meiteism, Christian and Islam the predominant being of the former two. Of course students belonged to different castes and creeds are rid of any problem in the campus.

The college has only one students union constituted with elected secretaries. There is no case of constitution of student union based on communities, religion and caste.

The institution tried to minimise dropout rate of students due to poverty with the grant of free ship to 15 students of poor families. The college has a anti ragging cell and so no unwanted case came out.

Several committees have been constituted to deal with different aspects of activities. Two Value Added Courses: Short Term Course on Computer Operation and Mushroom Cultivation had been run.

The institution has opened 7 core course of Arts viz, Economics, Education, English, Geography, History, Manipuri, Political Science and 5 core courses of Science viz, Botany, Chemistry, Mathematics, Physics and Zoology under NEP-2020 Ordinance of Manipur University. Four VACs courses such as NSS, Yoga, Mukna and Environmental Ethics have been taught to 1st semester students of 2022-23.

File Description	Documents
Paste link for additional information	https://ykcollege.ac.in/wp-content/uploads/2020/04/VISION-MAP-OF-THE-COLLEGE.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the teachers and Librarian were the members of at least two committees/ cells. Thus majority of them take part in the decision making of the related committees/cells. The convener/ coordinator/ nodal officer of the committee/ cell proposed the agenda for calling a meeting and resolution was passed when decided unanimously or by majority of the members. Convener of Games and Sports Committee managed all about participation of students in inter college games and sports M.U. Similarly convener(s) of Seminar Committee and Examination Committee etc. executed willingly the related tasks. Principal took up steps for appointing convener of the examination committee as OC of semester end examinations by the concerned Manipur University authority.

During the year 2022-23, seven secretaries of the students union viz, General, Finance, Games and Sports, Social and Culture, Debate and Extension, Boys Common Room and Girls Common Room were elected. General and Social and Culture Secretaries took the charge of Magazine Secretary. These secretaries along with their teachers in charge play important role in the college administration.

Mentors play very important roles in guiding students. Moreover Grievance Redressal Cell remained active throughout the year to solve related problems readily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution granted free ship for admission to 15 students to minimise at some extent drop out due to poverty. Remedial coaching had been undergone free of cost to enhance pass percentage as well as performance in semester end examinations.

The institution regards games and sports as co curricular activities and incentives are given to the students of the

college representing Manipur University in inter university games and sports tournaments.

The institution adopts update method of teaching with smart boards. Free WiFi service was given to the students in the campus for convenience of accessing to internet by students. Students are registered to Moodle platform of the college to streamline online teaching to students. Moreover, students were registered to NLIST for comprehensive availability of reading materials.

For convenience of staying longer time in the campus by girl students, Sanitary Vending Machine has been installed in the campus. Along with this Sanitary Napkin had been distributed to girl students.

Grievance Redressal Cell remains always alert to settle the problems of the students. On 24.12.2022, the institution organised extension lecture program on Drug Abuse in Manipur and Prevention. Along with this, students and teachers read out pledge for drug prevention.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ykcollege.ac.in/perspective-and-strategic-plans/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution being a government one followed the directives given by Directorate of University and Higher Education, Manipur Government.

The committees or bodies viz, Admission Committee, Examination Committee, IQAC, Grievance Reddresal Cell are the backbones of administration. Other committees orbodies like Seminar Committee, Games and Sports Advisory Committee, Women Complaint Cell etc. were not less in executing related activities. In addition the college authority appointed academic in charges of Arts and Science streams separately to assist administration for

smooth conduction of classes.

All regular employees of the institution are bound strictly by the service rule of the Manipur Government. Leaves are strictly granted by the concerned authorities according to leave rule of the government. The principal undertook a model of cooperative administration for effective teaching learning, organisation of co-curricular activities etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://ykcollege.ac.in/organisational-chart-organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution is located in Thoubal district. Most of the teachers are from the adjoining districts viz, Imphal East, Imphal West and Kakching which surround Thoubal district. So majority of the teachers come from distances of 10 -30 km daily. Thus, teachers common room facility is provided to rest a while before they enter respective department to begin teaching and

other tasks.

Y.K. College Teachers Welfare Association looks after the problem faced by the constituent members. As done socially in Manipur, there is rendering of mutual financial help among the members on the occasion of marriage, death ritual and house inauguration etc.

Toilets and washrooms located at different sites had been maintained neat and clean to facilitate their longer stay in the college. They entertain the Gym facility of the college for healthy living. Dispensers and jars are installed in all departments. College canteen gave the facility of availing seasonal tea and favourite foods. While in the campus, they entertained free Wi Fi service of the college. List of welfare measures is as below.

1. Teachers Common Room
2. Drinking water facility
3. Toilets at different sites
4. Gym
5. Canteen
6. Free Wi Fi

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is a full-fledged government college and the teachers entertain the opportunity of selecting either UGC regulation 2016 or UGC regulation 2018 for their placement. It was due to the reason that Manipur Government has fully implemented the above mentioned UGC regulations for placement of teachers to higher stages of Assistant Professor, Associate Professor and Professor. On 11.07.2022 Directorate of University and Higher Education, Manipur Government circulated notice for placement of teachers to the above mentioned posts. Later the institution notified for the submission self-appraisal forms in time. ACRs of the teachers were strictly as well as confidentially written by the principal. The placement process was still undergoing.

In the year 2022-23 the institution had a professor hitherto served as Associate Professor of the Zoology Department. He was placed to professor in the year 2021-22. Moreover, the present principal of the college was one appointed as Regular Principal (professor scale) in 2018 adopting UGC regulation 2016. So it can be assumed that the college had two professors in the year 2022-23.

None of the non-teaching staffs got promotion in the year 2022-23. Their promotion is solely based on the length of service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution being run by the government, is under the jurisdiction of Local Fund Manipur and AG Manipur for carrying out external audit for non government, UGC and RUSA account.

For the year 2022-23 auditing of all accounts of the institution by Local Fund Audit, Manipur had been carried out up to December 2022. They underwent auditing for three days in the college office and called all required documents. No case of audit objection was raised by the auditors.

The college office recorded all expenditures incurred for various purposes. Thus cheque issue register was well maintained to enable clarification about expenditures if inquired. Alumni Secretary and DDO assistant served as internal Auditors. They regularly checked income, expenditures and mode of payments and violation of payments against resolutions passed by the teacher association. After finalising internal auditing documents were passed to Charter Accountant for undergoing annual auditing requested by the institution.

Accounting of the accounts of the college in any case had not been pended as AG, Manipur and Local Fund Audit, Manipur usually undertook auditing by giving short notification. However, there was no AG auditing in the year 2022-23.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.56

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a swimming pool of size 50 m x 25 m constructed from UGC grant. The institution signed MOU with a club for the running of swimming pool during extra class hours. Appropriate advertisement through the nearby FM radio channel, Diamond Radio, Khongjom had been done for widespread popularisation in Thoubal district about the running of swimming pool of the institution. It can be used for dual purposes such as water exercises and water sports. The action taken up during this year will be tentative for generation of income during following years.

The institution has a semi pucca canteen constructed solely from non-government sources. As of this year, it merely served as a place of interaction among students and teachers and it is hopeful that in the following years it will be at stage capable of generating substantial income.

The institution kept ready the facility of the Clay Badminton Court of the Indoor Hall for organising competitions by local clubs and any other body on payment basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC in collaboration with Manipuri Department organised 'One Day Seminar on New Approaches to Manipuri Language, Literature, Folklore' on 20.08.2022, the Manipuri Language Day at Y.K. College. Further, seminar on Manipuri Language, Aspect of History, Policy, Education and Tribal Languages was organised together by Research Committee, Manipuri Department and IQAC on 21.02.2023. Moreover, Seminar Committee along with IQAC organised Two Day National Seminar on Economic Development and Sustainability in Manipur (3-4 May 2023).

'Extension Lecture on Drug Abuse in Manipur and its Prevention' was organised on 24.12.2022 at Y.K. College by IQAC and Seminar Committee. IQAC organised 30 hr Short Term Course on Computer Operation and Mushroom cultivation from 17.02.2023 and 01.03.2023 respectively. IQAC organised a FDP on API Performance Enhancement at Mini Conference Hall of the college on 15.04.2023. The resource persons were Prof. Wahengbam Jyotirmoy, Principal, Nambol L. Sanoi College, Nambol, Manipur and Kh. Dinesh Singh, Associate Professor, DMCTE, Imphal, Manipur.

On 13.08. 2022 IQAC organised a program of prize distribution for winners of inter college (Thoubal district) Ex-Tempore speech, Painting, Badminton, Table Tennis competitions held in commemoration of Patriots Day and 75th Independence Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the year 2022-23, most of the teachers uploaded the images of some of the classes conducted in the college official WhatsApp group to have evidence of teaching in this platform. Classes conducted on online mode using Moodle LMS was also uploaded in the group in some instances to keep record in this platform.

Moreover, a good number of teachers used smart boards installed in the room numbers 2 & 3 of general class rooms in the teaching of students. Interactive smart boards installed in the departments of Geography and Mathematics had helped a lot in the teaching of students of these two departments.

A few of digital video classes were recorded and edited in the digital class recording studio of the college. Three teachers viz, Dr. Hoipi Haokip, Assistant Professor, History Department; Dr. N. Shovarani, Assistant Professor and Head, Environmental Science and Ng. Rupa Devi, Assistant Professor and Head, Education Department have delivered digital class so far.

Teaching of students under the NEP-2020 ordinance of Manipur University had been commenced from the 1st semester session of 2022-23. So for the first semester internal assessment had been conducted with allotment of 5 marks for attendance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ykcollege.ac.in/wp-content/uploads/2024/02/IQAC-Meetings-Proceedings-ATRs-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution shows gender sensitivity in providing facilities among the students of our institute. Our institution has separate toilet facilities for both male and female students. Girls' and women's sanitary napkin vending machines were installed in college women's complaint cell sponsored by the Directorate of University and Higher Education to dispose of the sanitary pads with lady teachers in-charge. Sanitary pads were also distributed to girls students at the time of emergency. A panel discussion, debate, and extempore speech on the Status of Women were also organised on 23rd December 2022 by IQAC of the institute. The college has facilities for female students like girls' common room as well as a Girls' gymnasium to stay fit and healthy under the supervision of lady teacher in-charge. There is indeed no professional counselor in our institute but the lady teachers are always ready to help the needy female students with open hearts, particularly by those in the Women's complaint cell. The Woman Complaint Cell always remained ready to face any crime if happened on the campus and anywhere among the women folk of the college by deferring to the Manipur Woman Commission readily. Our institute has a separate common room for the women's group where the women gather, hold meetings, and discuss women-related problems separately.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ykcollege.ac.in/wp-content/uploads/2024/02/7-1-1-gender-equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To create a zero-waste campus for the college, simple and eco-friendly waste management steps have been taken up by the Environment Club of Y.K. College. Wastes have been divided into biodegradable and non-biodegradable. The waste disposal bins made of plastic (issued by Go Clean) were installed on the campus separately for biodegradable and non-biodegradable wastes. The biodegradable waste including mostly papers, litter such as dried leaves or plant clippings, and kitchen wastes from the college canteen were used for composting.

The non-biodegradable wastes such as a certain amount of glasses including from science laboratories, plastic wastes such as empty packaged drinking water bottles, plastic cups, empty package of foods, stationary wastes which are of plastic products like discarded pens, ink bottles, plastic file covers, etc. were put into separate dustbins and all these waste materials were disposed of by Go Clean.

The liquid wastes were disposed of through draining but the sanitary wastes from toilets were disposed of into the sanitary tank with proper water facility. If wastes are scattered on the campus here and there, the volunteers of college NSS units I and II organize social service programs for cleaning the campus on Sundays and non-teaching staff often collect the solid wastes into dustbins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ykcollege.ac.in/wp-content/uploads/2024/02/7-1-3-images.zip
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As Manipur is inhabited by different ethnic tribes including major communities the policy of reservation in admission as well as employment is exclusively implemented. The institution does not support religious disparity as the staff and students belong to all these religiously distinguished communities.

Among the faculties, Dr. Md. Abdul Sattar Shah, Professor of the Zoology Department is well known for his integrity service, and all-round participation in the welfare and progress of the college. He serves as Secretary of the building construction committee, UGC; advisor of various committees of the college.

Dr. Md. Abdul Kadir, Asstt. Prof., Political Science Department, serves freely without facing any unlike treatment and he also serves as Asstt. coordinator of IQAC and member of different committees of the college.

Dr. Hoipi Haokip, Asstt. Prof. of the History Department is from the Kuki Community. She is serving as a member of different committees in the college and Master trainer of MoodleLMS of the college.

Dr. V. S. Soreimi, Asstt. Prof. of the Geography Department is a young teacher of the Naga community. He is also a member of the Examination Committee and other various committees of the college. Moreover, students from different communities also enjoy the free environment in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as extra-curricular activities.

IQAC of the college organised the Constitution Day by reading the Preamble to the Constitution of India on 26th November, 2022 to spread to students awareness of the rights, duties and values enshrined in the Constitution of India.

The institution had organized regular NSS camps participated by student and staff volunteers. On 3rd September 2022 "ONE DAY NSS (Unit I & II) REGULAR CAMP WITH LECTURE PROGRAM" was organised jointly by teachers, non-teaching staff, and students in the college campus.

On 23rd July, 2022 a district-level Ex-tempore speech competition for College Students was organized by the institute on the theme National Integration and Patriotism and on 30th July a district level Inter-college painting competition was also organized on theme Anglo Manipuri War in commemoration of Patriot's Day and 75th Independence Day 2022.

Such celebration was followed by with programs like mass tree plantation at Khongjom War Memorial Complex and Shamu Hill, Thoubal district both being organised by the institution on 8th August, 2022 and 11th August, 2022 respectively under the sponsorship of Directorate of University and Higher Education, Government of Manipur.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observed various national and international days annually. Environmental Club, IQAC and Committee for Observation of State, National and International events of the college took the major initiatives in organizing for the observation or celebration of such events. The institution commemorated the 75th Independence Day 2022 by organising games and sports and mass tree plantation.

The College conducted a One-day National seminar on New

Approaches to Manipuri Language, Literature, Folklore, and Culture on 20th August 2022 as celebration of Manipuri Language Day. As the nation celebrates the birth anniversary of Dr. Radhakrishnan, the students of Y.K. College in collaboration with the Committee for observation of state, national, and international events also organized Teacher's Day Celebration on 5th Sept. 2022 showing respect to teachers.

The institution also observed the following important days, viz. World Environment Day at Khongjom War Memorial Complex, Thoubal by planting trees; World Yoga Day; World Ozone Day; Constitution Day; National Science Day and Earth Day. All of these programmes except the former were held in the college with participation of both staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A) Title of the Practice: Monetary Assistance for Boosting up Curricular and Extra Curricular activities of students and teachers

Objectives of the Practice:

The majority of the students in this institute belongs to poor families of rural areas since the institute itself resides in rural region and on another aspect, it can be assumed that sports loving students of the college are many who couldn't afford the necessities regarding their career development. At another area it can be stated that career of the teacher is also to be improved by participating in conference, seminar, workshops and various faculty development programs etc. for updates in their knowledge enhancement. Thus, to help in the progression of their curricular and extra-curricular activities,

the institution had introduced this practice from the academic year 2016-17 till date.

B) Title of the Practice: All round development of faculty and awareness to student for their knowledge development.

Objectives of the practice:

To enhance co-curricular and extra-curricular capabilities of both teachers and students by conducting seminars (national/international) as well as observance of various international days and events for knowledge development of both faculties and students of this college.

The context: Involvement of both teachers and students in extra class room activities would definitely enhance their personality, knowledge, competence etc.

.....

Read more: <https://ykcollege.ac.in/wp-content/uploads/2024/02/7-2-1-2022-23.pdf>

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is a full-fledged government institution located in the southern side of the Thoubal district. So the institution follows educational policy of the affiliating university and Manipur government.

The college authority collected information timely from Manipur University (central) authority and Directorate of University and Higher Education, Manipur government about mandatory introduction of NEP-2020 undergraduate courses in the affiliating colleges of this university. The college authority, Head of Departments and teachers decided to comply this and joined hands to commence NEP-2020 class onwards the academic session 2022-23 under the ordinance and curricula of Manipur

University. Meanwhile some teachers participated FDPs sponsored by the Directorate of University and Higher Education, Manipur Government in relation with implementation of NEP 2020.

The institution took up all measures for timely registration of 1st semester students into ABC. Value Addition Courses such as NSS, YOGA, Environmental Ethics, MUKNA (a folk wrestling game of Manipur) have been opened. All the courses of AECC (either English or Manipuri) and skill enhancement have been thoroughly taught. Internal assessments marks of all papers have been submitted to Manipur University timely. All these have been done simultaneous to those of old courses viz, 3rd, 4th, 5th and 6th semesters.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation for 2nd year courses of NEP-2020 of 12 core courses.
2. Organisation of at least one seminar national seminar and one state level seminar.
3. Organisation of faculty development programmes related with NEP-2020.
4. Continuance of conduction of Short Term Course on Computer Operation and Mushroom cultivation.
5. Organisation of workshop, panel discussion programmes related with the problems of society.
6. Conduction of online and video/e content classes.
7. Intensification games and sports activities.
8. Organisation of training programmes for teachers and non teaching staff.